



Holy Trinity SAC

### Licensed Child Care Workplace Inspection Checklist

Firm # 2038622 Site

| <u>Checklist Items</u>                      | <u>Comments</u> | <u>Staff Initials</u> |
|---|-----------------|-----------------------|
| <b>Exits:</b>                               |                 |                       |
| Signage present                             | _____           | <u>LE</u>             |
| Width, wheelchair accessibility             | _____           | <u>LE</u>             |
| Ice Control                                 | <u>N/A</u>      | <u>LE</u>             |
| Direction of openings                       | _____           | <u>LE</u>             |
| Mechanical hardware                         | _____           | <u>LE</u>             |
| Doors kept close                            | _____           | <u>LE</u>             |
| <b>Ergonomics:</b>                          |                 |                       |
| Repetitive movements required               | _____           | <u>LE</u>             |
| Use proper lifting techniques               | _____           | <u>LE</u>             |
| <b>Stacking/Storage:</b>                    |                 |                       |
| Safe storage area and containers            | _____           | <u>LE</u>             |
| Safe arrangement of equipment and materials | _____           | <u>LE</u>             |
| Equipment in safe working condition         | _____           | <u>LE</u>             |
| <b>Aisles/Passageways:</b>                  |                 |                       |
| Clear of clutter                            | _____           | <u>LE</u>             |
| Adequate lighting                           | _____           | <u>LE</u>             |
| No tripping hazards                         | _____           | <u>LE</u>             |



Checklist Items

Comments

Staff Initials

**Dangerous Substances:**

Have been identified

\_\_\_\_\_

LE

Emergency plan in place

\_\_\_\_\_

LE

Sanitation

\_\_\_\_\_

LE

Washrooms meet standards

\_\_\_\_\_

LE

MSDS posted

\_\_\_\_\_

LE

**Electrical:**

Switches and outlets have plate covers

\_\_\_\_\_

LE

Electrical cords in good condition

\_\_\_\_\_

LE

**Emergency Preparedness:**

Emergency plan in place

\_\_\_\_\_

LE

Stocked first aid kits available

\_\_\_\_\_

LE

Regularly inspected fire extinguishers/alarms

\_\_\_\_\_

LE

**Playground:**

Check for ice control

\_\_\_\_\_ N/A \_\_\_\_\_

LE

Check for foreign objects

\_\_\_\_\_

LE

Check playground equipment

\_\_\_\_\_

LE

Check surfaces

\_\_\_\_\_

LE

Check gate latches

\_\_\_\_\_

LE

**Other:**

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Date of inspection: May 08/23

Inspected by: Don Evans

